

**MINUTES OF THE WHITSETT PLANNING BOARD**  
**February 6, 2018**  
**Whitsett Town Hall**

The meeting of the Whitsett Planning Board was held at 6:00 p.m. on Tuesday, February 6, 2018 at the Whitsett Town Hall. Those in attendance were Planning Board Chairman Bob Maccia, Board Vice Chairwoman Ella Efird, Board members Joe Wheeler, Craig York and Tyler Harris, Board alternate Ken Jacobs and Council Member liaison Jerry Rice.

Planning Board Chairman Bob Maccia called the meeting to order at 6:02, noted that a quorum was present, and asked Council Member liaison Jerry Rice to offer the invocation.

**OLD BUSINESS**

**1. Adoption of Minutes**

Planning Board Chairman Bob Maccia asked for any changes to the minutes from the Planning Board meeting on Tuesday, December 5, 2017. With none made, Chairman Maccia asked for a motion to adopt the minutes. Board Vice Chairwoman Ella Efird made a motion to accept the minutes as written; Board member Craig York seconded the motion. Adoption of the December 5 minutes carried by unanimous vote.

**2. Permitted Uses for Light-Industrial (LI) Zoning**

To date, the Planning Board has been considering a suggested list of permitted uses for LI zoning—a document provided by Guilford County planner Paul Lowe—for the Board to consider for incorporation into the Town’s permitted use schedule, for which the LI zoning district would be a designation new to the chart. The LI area involves a small tract of land that borders the interstate, and currently has no anticipated pending requests or actions in the near future. So, even though the addition is not immediate or urgent, it is deserving of Board attention in preparation for the June public hearing when uses for LI zoning would likely be recommended for adoption.

General discussion on LI zoning possibilities took place, and more definitive discussions are planned for next month’s Board meeting to narrow categories most appropriate and desired for LI purposes in Whitsett.

### **3. Rewrite of Ball Field Contract**

A final version of the modified ball field contract had been mailed to Board members in their packets. Only two minor syntax additions had been made to the original draft; which was now in final form for Board approval and recommendation to Council. An original document of proposed rules and regulations relative to the ball field would be addressed under New Business.

A motion to approve the revised ball field contract was made by Board member Joe Wheeler; motion seconded by Tyler Harris. The ball field contract passed by unanimous vote; and will now be recommended to Council members for approval.

### **4. Any Other Old Business**

Board Chairman Maccia asked for any other old business; and there was none.

## **NEW BUSINESS**

### **1. Revised Fire Department Agreement for Shared Utilities**

Town Administrator/Planning Board alternate Ken Jacobs, had been working on an agreement between the Fire Department and the Town, whereby a more equitable split of costs for repairs and maintenance of shared utilities could be reached and implemented. To date, a casual understanding of a 50/50 split existed; and an 85/15 split is what was now being proposed, given that the Fire Department, for some time now, had proportionately been using the load due to firefighters who had established full-time residency at the fire station.

The Planning Board was being asked for their input on the document, which once finalized, would be provided to the Fire Department Board of Directors and other pertinent staff and also shared with the Town Council for reaction, concurrence, and implementation.

### **2. New Ball Field Rules and Regulations**

A newly-created document with proposed rules and regulations for the Town's ball field use was distributed by Town Administrator Jacobs for the Board to peruse; once approved, the directive would not only accompany the ball field contract for any league requesting to enter into contractual terms; but, would also be posted at the ball field for participants and spectators notice.

A motion was made by Board Vice Chairwoman Ella Efird to accept the new ball field rules and regulations; motion seconded by Board member Tyler Harris. The motion carried by unanimous vote, and would be presented to Council members for final review.

**3. Election of Chair and Vice Chair for 2018**

Board Chairman Maccia asked for possible interest in anyone serving as Board Chairman for the new year; and with silence, acquiesced to serving another year, provided that Town Administrator Jacobs would assist. Given a nod by Jacobs, a motion was made by Board member Craig York to retain Bob Maccia as Board Chair; motion seconded by Tyler Harris. The motion passed by unanimous vote.

Next, Board Chairman Maccia asked for interest in the office of Vice Chair; and after cruising members for response, Tyler Harris offered to serve as the new Vice Chair. With that, a motion was made by Board member Joe Wheeler to effect Tyler Harris as Vice Chair for 2018; motion seconded by Board member Ella Efird. The motion carried by unanimous vote.

**4. Any Other New Business**

Board Chairman Maccia asked for any other new business; and there was none.

**ADJOURNMENT**

With no further business before the Board, Chairman Bob Maccia invited a motion to adjourn the meeting. Motion made by Board member Craig York to adjourn; motion seconded by Board member Joe Wheeler. By unanimous vote, the February 6, 2018 meeting was adjourned at approximately 6:55 p.m.

The next meeting of the Whitsett Planning Board will be held at 6:00 p.m. on Tuesday, March 6, 2018 at the Town Hall. (The March 6 meeting was later cancelled, making the next Planning Board meeting scheduled for April 3.)

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Jo Hesson, Town Clerk

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Bob Maccia, Planning Board Chairman

**APPROVED:** April 3, 2018