

MINUTES OF THE WHITSETT TOWN COUNCIL
December 13, 2016
Whitsett Town Hall Building

REGULAR COUNCIL MEETING

The regular meeting of the Whitsett Town Council was held on Tuesday, December 13, 2016 at the Whitsett Town Hall. The following members of the Town Council were present: Mayor Richard Fennell, Mayor Pro Tem Andy Brown, and Council Members Jerry Rice, Cindy Wheeler, and Lee Greeson.

Also present were Town Administrator Ken Jacobs, Planning Board Chairman Bob Maccia, *The Alamance News* reporter Tomas Murawski, and seven area residents.

Mayor Fennell called the meeting to order, and asked Council Member Jerry Rice to offer the invocation.

SPEAKERS FROM THE FLOOR

Mayor Fennell asked for any speakers from the floor; and no one asked to be acknowledged.

OLD BUSINESS

1. Adoption of the Minutes

Mayor Fennell asked for any changes to the minutes from the November 8, 2016 regular monthly meeting; and hearing none, asked for a motion to adopt the minutes as written. A motion to adopt the minutes as written was made by Council Member Jerry Rice; motion seconded by Mayor Pro Tem Andy Brown. The motion to adopt the November regular meeting minutes carried by unanimous vote.

2. Lawn Care – Requirements and Solicit Proposals

Council members received in their mailed packets, a draft document listing lawn care requirements and expectations which, when finalized, will be included in the solicitation package to various vendors for bid proposals.

Mayor Fennell asked for any comments from Council members; and hearing none, made a motion to accept the document as presented. Motion seconded by Council Member Jerry Rice; and the motion passed unanimously.

3. Any Other Old Business

Mayor Fennell asked if there were any other old business to be discussed; there was none.

BOARD AND COMMITTEE REPORTS

1. Planning Board

Planning Board Chairman Bob Maccia reported that the Board had concurred with the major redo of Article VI on Subdivisions; and once all the merges of language from Guilford County's ordinance had been completed, a final product would be formally presented to Council members with recommendation to adopt the modified Article VI and accompanying appendices. The documents will then be on the docket of the next public hearing as scheduled by the Town Council.

Town Administrator Ken Jacobs added that a meeting is tentatively scheduled on December 28 to meet with county Planning Director Leslie Bell and staff members to work through the [new] Article VI and address a number of questions still needing answers and clarifications.

2. Enforcement Committee

Enforcement Officer Ken Jacobs stated that no committee activity had taken place this month.

3. Enforcement Officer

Enforcement Officer Jacobs reported that since the last Council meeting, two Development Clearance Permit Certificates had been issued to: (1) construct a 24' x 24' carport addition to the modular dwelling at 7217 Green Road, and (2) construct a new house in Dow Acres at 7009 Dow Drive.

4. Town Administrator

Town Administrator Jacobs reported that in follow up to a November 8 letter to the City of Burlington requesting consideration for sewer capacity, he had hand delivered a copy of the 1999 water and sewer feasibility study and layout maps prepared by Davis-Martin-Powell to Bob Patterson, Burlington's Water Resources Director, indicating that Burlington was open to dialogue on the possibility of supplying sewer capacity to the Town.

Town Administrator Jacobs then reported that in light of the national focus on drinking water conditions in Flint, Michigan, the Department of Environmental Quality had required immediate action by all public water systems to update Lead and Copper Rule records online by December 1, which had been completed by the Town Office.

Also, with regard to the water system, Jacobs reported that annual backflow prevention device inspections had been scheduled for the two non-residential hookups, namely the First Baptist Church of Whitsett and the CKJ Mart/Sunoco. A certified tester from Willie Saul & Son would be conducting the inspections and will forward results to the Town for submission to the Public Water Supply Section regional representative in Winston-Salem.

Jacobs mentioned that he had met with Sarah Berrier, with plat in hand, relative to her intent to subdivide her one parcel on Kivette House Road into two and construct a new house on the larger lot. Since this is not what was depicted on the preliminary plan, Ms. Berrier would be returning to her land surveyor for correction.

NEW BUSINESS

1. Adoption of 2017 Meeting Schedule

Annually, near the end of each calendar year, the next year's meeting schedule needs to be adopted and forwarded to Guilford County. Town Council and Planning Board scheduled meetings were listed on the sheet, which had been provided to Council members in their packets. Mayor Fennell asked for any comments or questions about the dates; then asked for a motion to adopt.

Motion made by Council Member Jerry Rice to adopt the schedule; motion seconded by Council Member Cindy Wheeler. The motion passed by unanimous vote; and the adopted schedule will be so noted and forwarded to Guilford County Planning Department. A copy will also be posted on the Town's website.

2. Water Removal from Master Meter Vault

Town Administrator Jacobs, who had been pursuing electrical service at the master meter vault for activating a pump to keep the in-ground vault water free, had gotten three bids from electricians. Two contractors proposed bids of \$1,600, while one offered installation at \$1,050. Tommy DeBruler at \$1,050 would be Jacobs' recommendation for contractor. Motion made by Council Member Lee Greeson to use Tommy DeBruler for installing electrical service; motion seconded by Council Member Jerry Rice. The motion carried by unanimous vote.

3. Any Items from Council Members

Mayor Fennell asked for any items from Council members; and there were none.

4. Announcements

Mayor Fennell asked for any announcements; and hearing none, extended wishes for a Merry Christmas and Happy New Year to all those present.

3. Speakers from the Floor

Mayor Fennell asked for any speakers from the floor; and no one asked to be acknowledged.

ADJOURNMENT

With no further business before the Council, Mayor Fennell invited a motion to adjourn. Council Member Jerry Rice made the motion to adjourn; motion seconded by Council Member Cindy Wheeler. Motion passed by unanimous vote; and the December 13, 2016 Town Council meeting was adjourned at approximately 7:12 p.m.

The next regular meeting of the Whitsett Town Council is scheduled for 7:00 p.m., Tuesday, January 10, 2017 at the Whitsett Town Hall. [NOTE: The January 10 Town Council meeting was subsequently cancelled due to inclement weather, making the next Council meeting to be held on Tuesday, February 14, 2017.]

/s/

/s/

Jo Hesson, Town Clerk

Richard Fennell, Mayor

APPROVED: February 14, 2017